



# रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय  
बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 (इंडिया)

## Ram Lal Anand College

University of Delhi

Benito Juarez Road, New Delhi-110021 (India)

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### Minutes of 9<sup>th</sup> IQAC meeting held online on 23<sup>rd</sup> May 2022

**Attendees:** Dr Rakesh Kumar Gupta (Chairperson), Dr Prerna Diwan (Coordinator), Mr Santosh Kumar Sharma (External Expert), Ms Ritu kalra (External Expert), Mr Abhilash Chakraverty (External Expert), Dr Rakesh Kumar (History), Dr Pardeep Kumar Sharma, Dr Mukta Datta Mazumdar, Dr Rakesh Kumar (Hindi), Dr Rita Jain, and Dr Neena Mittal, Prof Sanjay Kumar Sharma, Ms Deepshikha (English), Dr Ravish Lal, Dr Nidhi Yadav

Dr Arun Gautam expressed his inability to attend the meeting.

**Decisions:** (Refer to Appended Agenda of meeting **Annexure 1**)

1. Minutes of 8<sup>th</sup> Meeting of IQAC (held on 11<sup>th</sup> November 2021) were **confirmed**
2. Action Taken Report presented by IQAC Coordinator (appended as **Annexure 2**) on decisions taken in 8<sup>th</sup> IQAC meeting: **Noted and approved**
3. Quality Initiatives for session 2022-23:
  - (i) Implementation of Undergraduate Curriculum Framework (UGCF)-2022 as per NEP 2020 adopted by University of Delhi: Chairman apprised the house regarding salient features of UGCF mainly including multiple exit points for students, after one year (certificate); after 2 years (Diploma); after 3 years (Degree) and after 4 years (Degree with research). He also apprised the members that the faculty is involved in curriculum development for UGCF programmes in different departments. Chairman apprised the house that with UGCF, classroom and other infrastructural requirements will enhance and we may have to make the college working on Saturdays also. Enhanced requirement of classrooms will be taken care of, when we get the SPS Academic block from Aryabhata college.
  - (ii) Admissions on the basis of CUET Scores: It was informed by the chairman that CUET (being conducted by NTA) exam score will be considered for admission to various programmes in academic session 2022-23.

(iii) Orienting Faculty for UGCF-2022 based on NEP and Faculty Development programmes: Since NEP implementation will be a challenge because a number of course options needs to be offered to students, it was decided to orient faculty for UGCF-2022 based on NEP by inviting resource persons through conducting Seminar/workshop/FDP who were involved in framing UGC and drafting NEP document before the start of session.

(iv) National/International Conferences: The college has been inviting national and international resource persons for students and also engaging students in organising National/International Conferences to impart them the organisational, anchoring and public speaking skills. In the coming session also, proposals will be sought from departments for the same.

(v) Skill development Certificate courses for students to be offered in 2022-23 including Sports Journalism to be offered by BJMC proposed in last meeting. Microbiology has informed to offer certificate course “ Basic Statistics for Biological Sciences” this year. For other certificate courses, proposals will be sought from departments/societies.

(vi) Summer Research Internships for students : This initiative will be taken through Research and IPR cell. It was decided to offer 6-8 weeks summer research internships to students under the guidance of interested faculty members. This will pave way for establishing the research culture and facilities for the research component in the UGCF mode.

(vii) Trainings for laboratory and other non-teaching staff: It was decided that a two days “प्रशासनिक हिंदी कार्यशाला” will be organised for our college nonteaching staff and will be open to other college staff also. This will be organised by Hindi department in association with IQAC on 23-24<sup>th</sup> June 2024 for non-teaching staff.

(viii) Formation of New Committees including the ones proposed under Swatchta action Plan: Following new committee and subcommittees were proposed

a. Swatchta Action Plan Committee (Implementation and Monitoring) to look after all aspects of sustainable development.

Sub-committees

- Campus cleanliness & Hygiene committee
- Clean energy & Conservation committee
- E-waste Management Committee
- Green Campus Committee
- Solid waste Management (including biowaste) committee

- Water Management committee (Recycling, safe drinking water, conservation and STP)
- (ix) Establishment of Career Development Centre with Samarth Bharat Team as Knowledge Partners: Chairman apprised the house that RLA is one of the 15 colleges selected for this proposed Career Development Centre by the university. This centre will strive to provide trainings, placements, internships, startup support including mentoring and incubation facility. For this college will be granted one lakh to start this centre.
- (x) Formulating Entrepreneurship Policy for college students: will be drafted by Convener, Centre for Entrepreneurship and Technology Development of the college
- (xi) Defining important days to be celebrated/observed annually: List of days decided to be celebrated/observed is appended as **Annexure 3**
- (xii) SOPs for all centres, committees and societies : will be drafted stating the aim, activities to be conducted and how to do the reporting.
- (xiii) Scheduling Audits: Electric & Fire Audit; Energy Audit; Green Audit; Administrative Audit in the coming session: In view of the unfortunate incidence of fire in Amphitheatre, due to short circuiting, it was decided to conduct fire and electric audit and to change all old wiring in the building. The 130 kv solar panels will be made functional soon and the HT substation will be linked to solar power points. It was also decided to organise Green Audit; Administrative Audit and academic audit in coming session.
- (ix) Appointment of Teaching staff on Permanent Basis: Chairman informed the house that University is moving ahead with the process of appointment of Teaching staff on permanent basis. The college has also sent roster to university, once it gets approved, the posts will be advertised.

#### 4. **Reporting matters:**

- (i) Department of Microbiology, received Best Department Award at state level on 8.12.21 for session 2020-21 by Microbiologists Society, India. This was conferred based on overall college performance including academic, extracurricular, co-curricular and research activities
- (ii) College has been given certificate for best work in making it sustainable campus based on assessment of data submitted for several parameters by Ministry of Education.
- (iii) 5-year Strategic Plan 2020-25 of the College was approved in GB meeting held on 6<sup>th</sup> April 2022. It was suggested that the Strategic Plan should be dynamic in nature and the suggestions received from the stakeholders of the institution may be incorporated as and when received after due deliberations.

(iv) Institutional Policies: Research Policy, Gender Policy, Mentoring policy, Clean and Green Campus policy, Maintenance/utilisation Policy have been enacted and uploaded on college website (v) Sanction of 2 Research projects by ICMR: Development of computational framework for COVID-19 multi-omics data analysis granted to Ms Dikscha Sapra, Department of Computer Science in collaboration with IBAB, Bengaluru for 2 years with funding of 28.30 Lacs granted to Prof Rakesh Kumar Gupta (Department of microbiology) and Dr Neeraj K Sharma (Department of Computer Science) entitled "Assessment and monitoring of depth of Anaesthesia using Explainable AI"; 19.55 lacs as 1<sup>st</sup> year grant (vi) Research Proposals Submitted to ICMR: result awaited (vii) 2 days International conference "Gandhi and Global Peace, successfully organised from 18 to 19<sup>th</sup> February 2022 with more than 170 participants (viii) FDPs conducted: One Week Online FDP on Inclusive Growth and Affirmative Action in India: A Road Map, January 17-23, 2022 with 100 participants (ix) MoU signed with Ladli foundation on 27<sup>th</sup> January, 2022; MoU with Satva-The Sustainable Initiative Sustainable trust of India (SIT) on 2<sup>nd</sup> Feb 2022; MoU with TEACHING LEARNING CENTRE Ramanujan College, University of Delhi & DR. Ambedkar Chair in social justice Indian Institute of Public Administration on 7<sup>th</sup> December 2021 (x) AQAR 2020-21 submission completed (xi) Joining of 2 PhD students in Department of Microbiology: Ms Prerna Yadav under the supervision of Prof Prerna Diwan and Ms Mansi Podia under the supervision of Prof R.K.Gupta, department of Microbiology.

(xii) 3 New Faculty Appointments on Ad hoc basis as per workload: Ms Srijana, Department of Management Studies; Dr Prem Kumar, Department of English; Dr Virender Bahadur Singh, Department of Environmental studies

(xiii) Update on process of Appointment of Non-teaching staff: The process of screening for various posts have been completed

(xiv) College extended assistance to students for OBE portal, handling grievances at college, and evaluation of answer sheets of students facing problems related to uploading under the supervision of Nodal officer Prof Vandana Gupta

(xv) Receipt of funds for repair/renovation of labs from UGC: 50 lacs received

(xvi) Infrastructural upgradation: Purchase of equipment under DBT-Star college scheme: Fluorescence Microscope, Colony counter, Gaspak Jar; Two Research labs completed and handed over and are functional in Department of microbiology; BSL2 cabinet, BOD, purchased for research lab; Approvals from GB granted for Construction of Student Activity Room/Yoga Room, Repair of Chemistry lab funds (through fund received for

repair/renovation of labs from UGC), Purchase of computers and Smart classrooms being done through GeM, Community Radio Station (work order sent). Process has been initiated to complete these upgradations.

(xvii) The college resumed physical classes in college w.e.f 17.2.22

*Prerna Diwan*

**Prof. Prerna Diwan,  
- Coordinator IQAC**

*Rakesh Kumar Gupta*

**Prof. Rakesh Kumar Gupta  
Chairperson, IQAC**



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### Annexure 1: Agenda 9<sup>th</sup> IQAC meeting

18<sup>th</sup> May 2022

Dear Members

The next meeting of **Internal Quality Assurance Cell (IQAC)** will be held on **Monday, 23<sup>rd</sup> May 2022 at 3 pm** on Google Meet. Please join with the link: <https://meet.google.com/vhz-wmcq-ssx>

#### Agenda

1. To confirm the minutes of 8<sup>th</sup> Meeting of IQAC held online on 11<sup>th</sup> November 2021
2. Presentation of Action Taken Report on decisions taken in 8<sup>th</sup> IQAC meeting.
3. Quality Initiatives for session 2022-23:
  - (i) Implementation of Undergraduate Curriculum Framework (UGCF)-2022 as per NEP 2020 adopted by University of Delhi
  - (ii) Admissions on the basis of CUET Scores
  - (iii) Orienting Faculty for UGCF-2022 based on NEP and Faculty Development programmes
  - (iv) National/International Conferences
  - (v) Skill development Certificate courses for students to be offered in 2022-23 including Sports Journalism proposed in last meeting
  - (vi) Summer Research Internships for students
  - (vii) Trainings for laboratory and other non-teaching staff
  - (viii) Formation of New Committees including the ones proposed under Swatchta action Plan
  - (ix) Establishment of Career Development Centre with Samarth Bharat Team as Knowledge Partners
  - (x) Formulating Entrepreneurship Policy for college students
  - (xi) Defining important days to be celebrated/observed annually
  - (xii) SOPs for all centres, committees and societies

(xiii) Scheduling Audits: Electric & Fire Audit; Energy Audit; Green Audit; Administrative Audit in the coming session  
(ix) Appointment of Teaching staff on Permanent Basis

4. **Reporting matters:** (i) Best Department Award at state level to Department of Microbiology, on 8.12.21 for session 2020-21 by Microbiologists Society, India (ii) Recognition for best work by our college in making it sustainable campus by Ministry of Education (iii) Approval of strategic Plan 2020-25 by GB (iv) Institutional Policies: Research Policy, Gender Policy, Mentoring policy, Clean and Green Campus policy, Maintenance/utilisation Policy (v) Sanction of 2 Research projects by ICMR (vi) Research Proposals Submitted to ICMR (vii) International conference "Gandhi and Global Peace, successfully organised from 18 to 19<sup>th</sup> February 2022 (viii) FDPs conducted: One Week Online FDP on Inclusive Growth and Affirmative Action in India: A Road Map, January 17-23, 2022 (ix) MoU signed under Satva-The Sustainable Initiative (x) AQAR 2020-21 submission (xi) Joining of 2 PhD students in Department of Microbiology (xii) 3 New Faculty Appointments on Ad hoc basis as per workload (xiii) Update on process of Appointment of Non-teaching staff (xiv) Assistance to students for OBE portal, handling grievances at college, and evaluation of answer sheets of students facing problems related to uploading (xv) Receipt of funds for repair/renovation of labs from UGC (xvi) Infrastructural upgradation: Purchase of equipment under DBT-Star college scheme; Research labs (2) completed and handed over; Approvals from GB granted for Construction of Student Activity Room/Yoga Room, Repair of Chemistry lab, Purchase of computers, Smart classrooms, Installation of Community Radio Station (xvii) Resumption of Physical Classes in college wef 17.2.22

5. Any other matter with the permission of the Chair.

All the members are requested to kindly make it convenient to attend the online meeting.

Regards

*Prerna Diwan*

**Prof. Prerna Diwan, Coordinator IQAC**



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Annexure 2

Action taken report on decisions of IQAC meeting held online on 11<sup>th</sup> November 2021  
presented in 9<sup>th</sup> IQAC meeting on 23 May 2022

**Note: List of Actionable items only**

**Reference Agenda Item 4:** Feedback suggestions being complied with.

**Reference Agenda Item 5 (i) New programmes:** Prof. Rakesh Kumar (HS), Dr. Prabhas Pande, Prof. Vandana Gupta, Dr. Swagata Karmakar, Dr. Prerna Malhotra and Ms. Deepshikha Kumari prepared the proposals of B.A. (Hons) Journalism and Mass Communication in English, B.A. (Hons) Economics, B.Sc. (Hons) Environmental Science, B.Sc. (Hons) Physics, B.Sc. (Hons) Chemistry, B.A. (Hons) Psychology recommended by IQAC and have been approved by Staff council vide meeting held on 31 January 2022 and further by GB in its meeting held on 6<sup>th</sup> April 2022 and sent to university.

**Reference Agenda Item 5 (ii) Certificate Courses in 2021-22:** 6 completed; 11 proposed to be conducted in ongoing session

**Reference Agenda Item 5 (iv) Feasibility of RFID installation in library:** The appointment of Librarian on permanent basis is under process. The necessary approval from University have been received.

**Reference Agenda Item 5 (v) provision for server with cloud space for college:** The IT Infrastructure committee will be requested to look into this matter during summer vacation.

**Reference Agenda Item 5 (vi) Upgradation of Computers:** College received requirement of 47 desktops from various departments and its purchase has been approved by GB in its meeting held on 6<sup>th</sup> April 2022

**Reference Agenda Item 5 (vii) Revamping/Repair of Staircase :** Completed

*Prerna Diwan*

**Prof. Prerna Diwan,  
Coordinator IQAC**

*Rakesh Kumar Gupta*

**Prof. Rakesh Kumar Gupta  
Chairperson, IQAC**





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### Annexure 3

#### DAYS TO BE CELEBRATED/OBSERVED THROUGH EVENTS CONDUCTED BY DEPARTMENTS/SOCIETIES/CENTRES

S.NO	DATE	DAY	DEPARTMENT/ SOCIETY/CENTRE
1.	10 JANUARY	WORLD HINDI DIWAS	DEPARTMENT OF HINDI
2.	12 JANUARY	YOUTH DAY	NSS AND NCC
3.	15 JANUARY	ARMY DAY	NCC
4.	17 JANUARY	INTERNATIONAL MENTORING DAY	MENTORING SOCIETY
5.	25 JANUARY	NATIONAL VOTERS' DAY	NSS
6.	26 JANUARY	REPUBLIC DAY	NCC
7.	4 FEBRUARY	WORLD CANCER DAY	DEPARTMENT OF MICROBIOLOGY
8.	15 FEBRUARY	WORLD COMPUTER DAY	DEPARTMENT OF COMPUTER SCIENCE
9.	20 FEBRUARY	WORLD DAY OF SOCIAL JUSTICE	EOC
10.	21 FEBRUARY	INTERNATIONAL MATRA BHASHA DIVAS	DEPARTMENT OF HINDI
11.	28 FEBRUARY	NATIONAL SCIENCE DAY	ALL SCIENCE DEPARTMENTS
12.	08 MARCH	INTERNATIONAL WOMEN'S DAY	WOMEN WELFARE ADVISORY COMMITTEE
13.	20 MARCH	INTERNATIONAL DAY OF HAPPINESS	CENTRE FOR HUMAN VALUES, ETHICS AND LIFE SKILLS
14.	21 MARCH	WORLD POETRY DAY	DEPARTMENT OF ENGLISH
15.	22 MARCH	WORLD WATER DAY	ECO CLUB AND NSS
16.	23 MARCH	SHAHEED DIWAS	NCC

17.	06 APRIL	INTERNATIONAL SPORTS DAY	DEPARTMENT OF PHYSICAL EDUCATION
18.	07 APRIL	WORLD HEALTH DAY	YOGA & MEDITATION COMMITTEE
19.	14 APRIL	AMBEDKAR JAYANTI	EOC
20.	18 APRIL	WORLD HERITAGE DAY	DEPARTMENT OF HISTORY
21.	22 APRIL	EARTH DAY	DEPARTMENT OF GEOLOGY
22.	23 APRIL	WORLD ENGLISH LANGUAGE DAY	DEPARTMENT OF ENGLISH
23.	26 APRIL	WORLD INTELLECTUAL PROPERTY DAY	DEPARTMENT OF POLITICAL SCIENCE AND RESEARCH AND IPR CELL
24.	7 MAY	RABINDRANATH TAGORE JAYANTI	DEPARTMENT OF ENGLISH
25.	31 MAY	WORLD NO-TOBACCO DAY	NSS
26.	05 JUNE	WORLD ENVIRONMENT DAY	DEPARTMENT OF ENVIRONMENTAL SCIENCE
27.	21 JUNE	INTERNATIONAL YOGA DAY	YOGA & MEDITATION COMMITTEE
28.	03 JULY	NO PLASTIC DAY	ECO CLUB AND NSS
29.	11 JULY	WORLD POPULATION DAY	NSS
30.	15 AUGUST	INDEPENDENCE DAY	NCC
31.	21 AUGUST	WORLD ENTREPRENEURSHIP DAY	CENTRE FOR ENTERPRENURSHIP AND TECHNOLOGY DEVELOPMENT
32.	29 AUGUST	NATIONAL SPORTS DAY	DEPARTMENT OF PHYSICAL EDUCATION
33.	5 SEPTEMBER	TEACHERS DAY	FUNCTIONS COMMITTEE
34.	08 SEPTEMBER	INTERNATIONAL LITERACY DAY	NCC/NSS
35.	14 SEPTEMBER	HINDI DIWAS	DEPARTMENT OF HINDI
36.	21 March	WORLD FORESTRY DAY	ECO CLUB AND NCC/NSS
37.	02 OCTOBER	INTERNATIONAL NON-VOILENCE DAY	GANDHI STUDY CIRCLE

38.	02 OCTOBER	GANDHI JAYANTI	GANDHI STUDY CIRCLE
39.	03 OCTOBER	WORLD HABITAT DAY	ECO CLUB AND NSS
40.	31 OCTOBER	NATIONAL UNITY DAY	NCC
41.	19 NOVEMBER	WORLD TOILET DAY	SWACHTHA ACTION PLAN
42.	26 NOVEMBER	CONSTITUTION DAY	DEPARTMENT OF POLITICAL SCIENCE
43.	03 DECEMBER	INTERNATIONAL DAY OF PERSONS WITH DISABILITIES	EOC AND SUGAM
44.	05 DECEMBER	WORLD SOIL DAY	SWACHTHA ACTION PLAN
45.	05 DECEMBER	INTERNATIONAL VOLUNTEERS DAY	NSS
46.	10 DECEMBER	HUMAN RIGHTS DAY	DEPARTMENT OF POLITICAL SCIENCE